## **05.** Type of transitionally

#### A. Name of procedure :

Procedures for product delivery transitionally (manually - e) B - 050 627 - TT - BTC

#### **B.** The order:

#### I. method done by manually

#### 1. Responsibilities of traders :

a) On the basis of these documents specify the ordering of products trader assigned transitionally ( the transferor ) and a franchisee transitional processed products ( the transferee ) self-organization assignment , received goods as defined in paragraph 2 below .

b ) The legal representative of the transferor traders , the transferee shall be responsible before the law for the delivery and receipt of the correct product declarations on goods declaration processing transition (hereinafter referred to as the forward declaration ) .

c) The legal representative of the transferor trader responsible before the law for the transitional processed products manufactured from raw material processing contracts . The legal representative of the receiving party merchants are responsible for the laws regarding the use of transitional processed products for the right purpose processing .

d ) If the contract has moved further processed products ( the delivery contracts ) and contracts the use of transitional processed products as raw materials ( contract worker) and a trader undertaking of the trader to perform the tasks of both the transferor and the transferee .

#### 2. Customs procedures:

a) The transferor of customs declaration and delivery to the transferee :

a1 ) The transferor full declaration criteria for the delivery declaration , signed and stamped on all 4 declaration ( form HQ/2011-GCCT-Phu Annex I ) .

a2 ) 04 Transportation byproduct of customs declarations and export invoice or a VAT invoice for the recipient and the delivery and receipt is done at the processing facility or warehouse receiving party .

b ) After receiving the product , invoices and customs declarations have 04 declaration , signed and stamped by the principal , the transferee carried out the following tasks :

b1) Opening full criteria for the receipt, sign, seal, on the 04 declarations.

b2) register customs declarations with Customs receiver, registration records, including:

b2.1 ) Customs declarations : submit 04 original;

b2.2 ) The text of specified delivery ordering party : submit 01 copies , 01 of the original;

b2.3 ) bill or bill of export VAT : submit 01 copies and produce 01 original ;

b2.4 ) Samples processed goods forwarding.

b2.5 ) Produce the goods or books and documents relating to the receipt to verify the request .

c ) Duties of Customs recipient :

c1 ) receive customs documents processing and forwarding of samples ;

c2) Conduct registration statement; established sampling card, sealed samples as prescribed;

c3 ) The actual inspection of goods : just check the actual commodity trader suspects improper delivery as declared in the declaration part of the transition ; case traders brought goods into the production test books and documents relating to the receipt of traders ;

c4 ) to confirm the completion of customs procedures , signature and seal up the 04 declarations ;

c5) Save 01 declaration and copies of documents; paid to the transferee and the original declaration 03 vouchers, samples were assigned customs seal for self-preservation receiving party to produce to the customs clearance continue exporting processed products or other cases when requested by the Customs.

d ) Upon receipt of the 03 customs declarations has confirmed completion of customs procedures from customs party , the transferee save 01 declaration , the declaration immediately transfer the remaining 02 to the transferor .

D) Immediately after receiving the 02 customs declaration ( declared complete , signed and sealed by the transferee and Customs party ) to transfer by the transferee , the transferor register customs declarations with Customs the delivery , registration dossiers , including:

D1 ) Customs declarations received from the transferee : submit 02 original;

D2 ) Documents specified delivery : submit 01 copies , 01 of the original;

D3 ) bill or bill of export VAT : submit 01 copies , 01 of the original.

e ) Customs Duties of the transferor :

e1) receive customs dossiers;

e2 ) Registration declarations and certifying the completion of customs procedures ; signed and stamped in all 02 declarations ;

e3 ) Returns the declarations of the transferor and the original 01 vouchers , save 01 declaration and

copies of documents .

If the assigned contracts and contracts are recognized as a Customs Sub-Departments shall manage the Customs Department to perform the tasks of both the transferor and the recipient of Customs .

Procedures for delivery of processed products on this transition is applied to cases other outsourcing partners.

#### **II. Implementation by electronic means**

## 1. Where the transferor as e-customs procedures , the transferee as the traditional customs procedures

a. Responsibilities of the principal business

a.1 . Declare the full criteria for the principal business on the declaration form HQ/2011-GCCT 04 - Appendix 1 - Circular 117/2011/TT-BTC (hereinafter referred to as sample HQ/2011-GCCT ), signed and sealed ;

a.2 . Communications products included 04 HQ/2011-GCCT customs declaration form and adjust the VAT invoice ( customer original ) for processing enterprises are replaced by a VAT invoice for the delivery bill receiving party , the delivery , get done at the processing facility or warehouse receiving party

a.3 . After receiving the declaration had 02 confirmed completion of customs procedures and customs sides transferor received implement customs procedures similar to exporting processed products . The application must be submitted / presented upon request of the customs authorities , including:

- The customs declaration in electronic form HQ/2009-TKDTXK : submit 02 original;

- Customs declaration received from the receiver : 01 original submission ;

- The text specified delivery : submit 01 copies , 01 of the original;

- Bills : submit 01 copies , 01 of the original.

b. Responsibilities of Customs transferor :

Upon receiving the declaration information transitionally customs threading done by one of the following forms :

b.1 . Acceptable clearance on the forward declaration of the enterprise;

b.2 . Check profiles before deciding to allow clearance .

Customs officers when receiving dossiers shall be as follows :

b.2.1 . To receive the customs records by business and moved to the customs procedures as for processed products export clearance confirmation , signature and official seal up 02 declarations in electronic form HQ / 2009 - TKDTXK ;

b.2.2. Save 01 declarations and documents submitted by the enterprise , the enterprise paid 01 declarations and documents submitted by the enterprise .

# 2. Where the transferor as traditional customs procedures , the transferee as e-customs procedures

#### a. The responsibilities of the enterprise ( the transferor ) ;

a.1. Declare the full criteria for the delivery declaration , signed and sealed on 02 HQ/2011-GCCT declaration form ;

a.2. Communications products with 02 HQ/2011-GCCT customs declaration form and the original VAT invoices - customer original (for processed products) for export processing enterprises is replaced by ex VAT invoices warehouse the transferee ; assignment, getting done at the processing facility or warehouse of the transferee ;

a.3. After receiving 02 customs declaration ( declared complete , signed and sealed by the transferee and recipient Customs ) by the transferee to , the transferor customs declarations are registered with the Customs Affairs .

#### **b** . Liability of transferee enterprise

After receiving the product and return form 02 HQ/2011-GCCT declared , signed and stamped by the transferor , the transferee , the following conduct :

b.1 . Full disclosure of criteria for the consignee , sign and stamp on all 02 samples HQ/2011-GCCT declarations and customs procedures similar to imported raw materials due to the outsourcing provider from abroad . Profile customs payable / presentation include:

- The customs declaration in electronic form HQ/2009-TKDTNK : submit 02 original;

- HQ/2011-GCCT customs declaration form : submit 02 original;

- VAT bill ( or bills of the transferor if the transferor is processing enterprises , the receipt of the transferee if the transferee is processing enterprises ) and submit 01 copies of the original 01 ;

- Presentation of books and documents relating to the receipt upon request of the customs authorities .

b.2 . Receipt and storage of goods by the enterprise ( the transferor ) traffic , until customs import procedures decide on the form and severity customs inspection ;

b.3 . Present form of transitional processed products or goods for customs inspection upon request ;

b.4 . After completing the procedures to receive transitional processed products , corporate party HQ/2009-TKDTNK save 01 declaration form ; moved 02 HQ/2011-GCCT declaration form for internal business communication .

#### c. Responsibilities of Customs recipient :

c.1 . Implement procedures for the customs as raw materials imported by the outsourcing provider from foreign countries shall take the form , seal samples as prescribed ;

c.2 . Certification of customs procedures , signature and seal on all 04 returns ( 02 and 02 declarations HQ/2011-GCCT form of electronic customs declarations in) ;

c.3 . Save 01 electronic customs declarations and in the documents submitted to the enterprise ; returned to 03 business party declarations and documents submitted by the enterprise ; delivered samples to customs seal the transferee self management to produce to Customs procedures when exporting processed products or other cases when requested by the Customs .

# d . Responsibilities of the principal customs : Customs transferor customs procedures performed in accordance with current regulations.

#### 3. Where the transferor , the transferee and make electronic customs procedures

#### a. Corporate Responsibility transferor :

a.1 . Original product delivery and VAT invoice ( customer original ) for processing enterprises are replaced by a VAT invoice for the delivery bill receiving party , the delivery and reception is done at the processing facility or warehouse of the transferee.

a.2 . Electronic declarations Declare traffic information processed products on system transitions electronic customs declaration after declaration received 02 (01 original and 01 copies) has certified completion of customs procedures customs party and make customs procedures similar to exporting processed products. The application must be submitted / presented upon request of the customs authorities , including:

- The customs declaration in electronic form HQ/2009-TKDTXK ; submitted 02 original;

- Customs declaration received from the transferee : submit 01 copies , 01 of the original;

- The text specified delivery : submit 01 copies , 01 of the original;

- Bills : submit 01 copies , 01 of the original.

#### **b**. Corporate Responsibility recipient :

b.1 . Perform tasks specified in Paragraph 2 above point b , but not to declare and pay HQ/2011-GCCT declaration form ;

b.2. After completing the procedures for getting processed products forwarding declaration has certified completion of customs procedures customs party with 01 copies for internal corporate communication .

# **c** . The responsibility of the recipient Customs : Implementation of customs procedures as for raw materials imported by the processes provided from abroad .

d . Responsibility for the delivery of customs : implementing electronic customs procedures applicable to export processed products .

4 . If the delivery of transitional processed products are made in the same business , the business does not require the invoice with VAT .

 ${\bf 5}$  . Procedures for delivery of processed products on this transition is applied to cases other outsourcing partners .

#### C. Method of implementation:

#### I. Method done by manually :

Directly at the administrative offices of

#### **II. Implementation by electronic methods :**

Submit information via electronic customs declaration is networked through customs cvan

#### D. Composition, number of records :

#### I. method done by manually :

- Processing customs declarations transition : submit 04 original;

- Text of the designated consignee ordering party ; submit 01 copies , 01 of the original;

- Invoice or bill of export VAT : submit 01 copies and produce 01 original ;

#### - Implementation of electronic methods :

- The customs declaration in electronic form HQ/2009-TKDTNK : submit 02 original;

- HQ/2011-GCCT customs declaration form : submit 02 original;

- VAT bill ( or bills of the transferor if the transferor is processing enterprises , the receipt of the transferee if the transferee is processing enterprises ) and submit 01 copies of the original 01 ;

#### **E.** Time limit for settlement :

- The time limit for receipt, registration , customs inspection records : immediately after submitting the customs declaration , the customs dossier presented with the provisions of the law ( Paragraph 1 , Article 19 of the Customs Law )

- The time limit for completion of the actual inspection of goods , means of transport ( from the time of the declarer has fully implemented the requirements of customs procedures as defined in points a and b, Clause 1 Article 16 of the Customs Law ) :

+ At least 08 hours of work for export shipment, import inspection application form part practical probabilistic goods;

+ At least 02 working days for the shipment of export and import application form reality check all the goods .

In the case of application of the actual inspection of all cargo shipments that export and import large numbers, the complex test checking the time limit may be extended for no more than 08 hours of work.

#### F. Objects implementing administrative procedures Traders

#### G. Implementing Agency administrative procedures :

- The competent authorities decide : Bureau of Customs.

- Agency or competent person authorized or decentralized implementation ( if any) : Department of Customs.

- The direct implementation of administrative procedures : Customs Branch

- Coordinating agencies ( if any)

#### H. Results of the implementation of administrative procedures :

I. Fees and charges : no

#### K . Name , form , declaration form ( if any) :

- Processing customs declarations forwarded HQ/2011-GCCT

- The customs declaration in electronic form HQ/2009-TKDTNK

#### J. Requirements and conditions for implementation of administrative procedures ( if any): No

#### L . The legal basis of administrative procedures :

- Customs Law,

- Decree No. 154/2005/ND-CP dated 15/12/2005 of the CP ,

- 06/12/2010 Circular No. 194/2010/TT-BTC of BTC ,

- Circular dated 15/08/2011 117/2011/TT-BTC of BTC ,

- 222/TT-BTC Circular dated 25/11/2009 of the Ministry of Finance guiding the pilot e-customs procedures

- 172/2010/TT-BTC Circular of the Ministry of Finance issued regulations rates, collection, remittance, management and use of charges and fees in the customs field .

### **Other services**



## 10. Transfer gate

Transfer gate

Read more 10. Chuyển cửa khẩu



### 09. Textiles and clothing

Textiles and ...

Read more 09. Hàng dệt may



08. Type of temporary import for re-export or temporarily exported at home

Type of ...

Read more 08. Loại hình tạm nhập -tái xuất hoặc tạm xuất-tái nhập



### 07. Loai form of export processing enterprises

Loai form ...

Read more 07. Loại hình xuất của doanh nghiệp chế xuất



06. Type of non-tradable

First, we ...

Read more 06. Loại hình xuất phi mậu dịch



### 04. Type of processing

Follow the ...

Read more 04. Loại hình xuất gia công